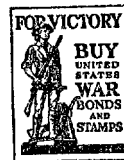




THE JOINT CHIEFS OF STAFF

JOINT INTELLIGENCE COMMITTEE

WASHINGTON 25, D. C.



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29 January 1945

Minutes of 124th Meeting held in J.I.S.P.B. on
Monday, 29 January 1945, at 10:00 A.M.

PRESENT

Col. George W. Bicknell, G-2, Chairman
Capt. Alexander Macomb, ONI
Capt. L. Liberto, OCE

OSS

ALSO PRESENT

Lt. Cdr. D. J. Clinton, Staff
Major H. H. Rasche, Staff
Lt. L. O. Quam, Staff
Lt. A. W. Van Rees, Staff

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25X1C8c

SECRETARIAT

Lt. Col. G. H. Kountz
Capt. P. P. Sobo

The minutes of the 123rd meeting were read by the Chairman, and approved as amended.

1. GENERAL

A memorandum to be used as a tentative guide by a coordinator has been drawn up.

Cdr. Knox, Navy EXOS, informed the Chairman by 'phone that any increases in the printing of JANIS should be reported at the earliest practicable date. Key men at GARBERS are considered essential and will be classified as such. The Army & Navy "E" award can not be made to a printing establishment; however, other provisions for an award are being made.

Captain Liberto was directed to get the facts and report on the project "JANET" being undertaken at Fort Pierce.

The recent visit of Major Brodsky of the Arctic-Desert-Tropic Branch, AAF Tactical Center, Orlando, Florida, was discussed. It was brought out that the organization is staffed with experts and former foreign area residents; they gather much information from returning service men. It was concluded that some information would be of value to JANIS. That office could be helpful as a source of information and perhaps they could answer special inquiries. An exchange of bibliographies should be made immediately.

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_____ reported that _____ will stay with JISPB. Tentative instructions state that _____ lecturer and geographer, will be assigned for duty with JISPB.

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JISPB - Minutes of 124th meeting, 29 January 1945.

2. PLANNING

Lt. Quam reported that final arrangements for a meeting between Chief, Topographic Branch, MIS, and Joint Meteorological Committee have not been made.

3. EDITORIAL

Cdr. Clinton reported that five (5) chapters of JANIS 73 were completed this week; Chapters I, II, IV & XII not complete; however, part of Chapter II already submitted, and Chapter IV will be ready tomorrow, 30th. JANIS 77 will be started soon; some parts already being reviewed.

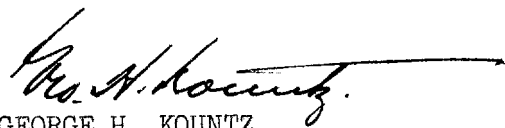
4. PRODUCTION

Lt. Van Rees reported that advance copies of JANIS 78 chapters have been received with the exception of Chapters I & IV, which should be in this week. Bulk delivery of a number of JANIS chapters will be made Friday, 2 Feb. '45.

If possible, material should be completed and sent to compositors before deadline date. This procedure would facilitate handling and eliminate "pile-ups." Also, the completed parts would be available and ready for any emergency or change in priorities.

The matter of coordinating the flow of material from Editorial-Graphic-Production Sections was discussed. The Editorial S.O.P. will govern the flow from Editorial to Graphic Sections. Captain Liberto will make arrangements for an orderly flow from Graphic to Production Sections.

There being no further business, the meeting was adjourned.


GEORGE H. KOUNTZ,
Lt. Col., G.S.C.,
Secretary.